

**MINUTES OF THE SOULDERN PARISH COUNCIL ANNUAL MEETING  
HELD IN THE VILLAGE HALL  
ON 5<sup>th</sup> DECEMBER 2013**

**Present:**

Mr A Martin (Chairman)  
Ms K Draper  
Mr C Rothero  
Mr R Deeley  
Mr N Oakhill  
Mrs B McGarry (Clerk)  
Mrs J Martin (RFO)

**Also in attendance:**

Cllr M Kerford Byrne (CDC)  
Mr I Porteus  
Mr D Summers  
Mrs R Summers

**Apologies:**

Cllr A Fatemian

**1 Minutes of previous meeting**

The minutes of the meeting held on 19<sup>th</sup> September 2013 were approved and signed  
Proposed: CR 2<sup>nd</sup>: KD

**Matters arising:**

- 1/2/8h Planter: The site has been visited by an OCC representative and it was resolved that the existing grass verge should be maintained to provide a suitable site for the planter. The work to be carried out by either OCC contractors or others certified to work on the highways on behalf of SPC. OCC cannot fund.
- 1/5d Churchyard Willow: Confirmation received from CDC, Blakes to remove once leaves have all fallen.
- 1/5e Churchyard Grass Cutting: It was resolved that SPC would continue to pay the PCC contractor to mow the churchyard on the understanding that an annual quote and contract are agreed between the PCC and SPC.

Proposed: RD 2<sup>nd</sup>: CR

Letter to be written to PCC

- German Orchestra visit: It was agreed that the weekend had been a great success and a return visit will hopefully be arranged for next year.

**BM****2 Declarations of Interest from Councillors:**

There were no declarations of interest

**3 Issues from the floor**

There were no issues from the floor

**4 Updates:**

- a. Playground** – A new team of volunteers has been established and an inspection rota needs to be organised. £500 is ringfenced to carry out any maintenance or improvements required. It would be useful to identify someone to take the lead and to feedback progress to the PC. Paul Warne to do the inspection course. It was resolved that Katy Draper should contact Will Green for an update
- b. Village Hall** – There has been a request from the Village Hall Management Committee regarding ownership of the changing rooms. After some discussion it was resolved that the matter should be discussed by all parties at a future meeting.
- c. Nancy Bowles Wood** – David and Romney Summers reported that the wood management event that they recently attended was very informative.

KD

Space has been cleared for the tree to be planted on Saturday.

It was resolved that Oak Apple Day will be on May 11<sup>th</sup> next year.

- d. CDC** – Mike Kerford Byrne reported that Parish boundaries were not discussed at the last Council meeting but that the Local Plan had now been passed and is now ready for submission.

Apologies were also given for 2 planning applications that have been mismanaged, consequently causing delays in decisions.

- e. OCC** – AM, CR and KD attended an event organised by ORCC to meet with OCC and discuss ways of saving approx £60M on next year's budget. The purpose being to ascertain the views of rural communities and identify priorities. The concluding priorities were care for the elderly and vulnerable, schools and general transport and road maintenance.

## 5 Finance:

- a** a. Financial transactions since the meeting held on 19<sup>th</sup> September 2013 were approved. Proposed NO 2<sup>nd</sup> CR

Payments	Date	Amount	Power
MR Cross: mowing August 2013	19/09/13	£750.00	OSA 1906: s10
B McGarry: salary after tax	18/07/13	£330.10	LGA 1972: s. 112
MR Cross: mowing Sept 2013	07/10/13	£222.00	OSA 1906: s10
OPFA: training - playground	17/10/13	£25.00	LGA 1972: s. 111

MR Cross: mowing Oct 2013 03/11/13 £324.00

OSA 1906: s10

**No Receipts****Bank balance** as at 27<sup>th</sup> November 2013: **£10,110.87**

- b. The Council approved and accepted the annual return and the notice of conclusion has been displayed on the notice board as required.

Prop CR 2<sup>nd</sup> KD

- c. The proposed budget for 2014 was discussed and a precept of £5,700 was resolved

**6 Planning:**

- a. 13/01613/F – Pond Cottage. No objections raised by the PC; decision pending .
- b. 13/01614/LB – Pond Cottage. No objections raised by the PC; decision pending  
It was noted that there is excessive parking on the pond corner causing obstruction and potential hazard. It was resolved that contractors should be made aware and asked to look at alternatives
- c. 13/01577/F – The Hermitage. No objections raised by the PC; permission granted.
- d. 13/01137/F – Dovecote Barn. Observations raised by the PC; permission granted
- e. 13/01732/F – Bulls Head Garage. No objections raised by PC; decision pending

**7 Administration:**

- It was resolved that the PC printer should be repaired

**BM****8 Other Business:**

- a. **Casual Vacancies** - AM and JM will be stepping down at next Annual Meeting, if not before. Therefore a new chairman, RFO and Councillor will be needed.
- b. **Bus shelter** – NO agreed to look into options and costings.
- c. **Noticeboard** at Village Hall: Nick Oakhill and Ken Clifford were thanked for obtaining, renovating and installing the noticeboard outside the Hall
- d. **Emergency Planning** - BM to put together a proposal for next meeting
- e. **No 4 Bovevell** – The Council are disappointed at CDC's response to residents' concerns over change of use at 4 Bovevell, a copy of which was circulated. It was resolved that a letter should be sent to CDC to reinforce concerns.

**NO****BM****BM/AM****9 Date of next meeting:**

The next meeting will be held on **Wednesday 22<sup>nd</sup>** January 2014 in the Village Hall at 7:30pm

The meeting ended at 10.05

Signed..... Date.....  
Chairman Souldern Parish Council